



HR Boot Camp

Sponsored by the Helena Job Service Employer's Committee

Presented by Jim Nys, PHR, MPA, Personnel Plus! Consulting Services, inc.

Seminars held at Helena Job Service Workforce Center

715 Front Street, Helena

8:15 to 10:30 a.m

May 21, 2008	Winning The War for Talent Tips for Finding Workers
June 11th, 2008	HR Record keeping What you must keep and when to throw it
July 9th, 2008	Employee Time Off When you must approve and when you may deny requests for time off
October 8th, 2008	Legislative Update/Preview Montana and federal law changes and proposals including new FMLA rules
November 12th 2008	Wage and Hour Exemptions Who is really exempt from overtime. White Collar workers, industry exemptions, federal v state rules

All sessions are \$20 if pre-paid by check or credit card at least 2 days prior to the date of the Seminar. Registration Payments received after early registration deadline are \$30

Register on Line at www.personnel-plus.com/html/hln_bootcamp.html